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Technical Specifications

Item	Specification	Statement of Compliance			
		<i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i>			
Procurement of Office Supplies (Fund 164)					
Item No.	Specification	Unit	Qty.	Brand	Statement of Compliance
1	Ballpen, black , 0.7 mm, 12pcs/box	bxs	13		
2	Ballpen, blue , 0.7 mm, 12pcs/box	box	1		
3	Ballpen, red , 0.7 mm, 12pcs/box	bxs	5		
4	Battery, AA, 2pcs/pack, drycell, alkaline	pcks	14		
5	Battery, AAA, 2pcs/pack, drycell, alkaline	pcks	14		
6	Battery, battery rechargeable-2pcs/pack size, AAA with charger	pcks	9		
7	Battery, battery rechargeable-2pcs/pack size, AA with charger	pcks	9		
8	Binder, 2 ring binder, heavy duty, 2", legal size	pcs	5		

Item No.	Specification	Unit	Qty.	Brand	Statement of Compliance
9	Binder Clips, backfold clips, all metal, clamping: 1 inch, 12's	bxs	6		
10	Binder Clips, backfold clips, all metal, clamping: 2 inches, 12's	bxs	5		
11	Binder Clips, bulldog clip, all metal, clamping: 3 inches, 12's	bxs	3		
12	Boxes, storage box, plastic 95L	pcs	5		
13	Cable Tie, releasable, reusable nylon cable tie, 2.5 x 200mm, 100's white	pcks	2		
14	Calculator, office calculator, large font, 14 digit, solar and battery	pc	1		
15	Calculator, scientific, good quality	pcs	3		
16	Clear Book, 8.5 in x 13 in, 60 pockets	pcs	23		
17	Clear Book, A4, 60 pockets	pcs	15		
18	Clock, wall clock, good quality	pc	1		
19	Colored Bond Paper, A4, assorted, subs 18	rm	1		
20	Colored Bond Paper, 8.5 in x 13 in, assorted colors, subs 18	rms	3		
21	Cork Board, 2 ft. X 3 ft. with aluminum frame	pc	1		
22	Cork Board, black wooden frame, 4ft x 3ft, wall type	pcs	4		
23	Correction Pen, liquid paper correction pen	pcs	40		
24	Correction Tape, 20 m x 5 mm	pcs	28		
25	Cutter, large, heavy duty	pcs	6		
26	Cutter Blade (refill), big, 18mm, 10's/tube	pcs	10		
27	Cutting Mat, 18 in x 24 in, reversible	pcs	4		
28	Dater Stamp, received stamp with date, medium	pcs	4		
29	Dater Stamp, 1.75 in x 1.12 in, durable	pcs	3		
30	Document Holder, desktop document holder , 12" (h) x 9-3/8" (w) x 2" (d) , made of plastic, adjustable for letter, supports up to 150 sheets, black color	pcs	20		
31	Envelope, mailing, letter envelope, long, white (500pcs/box), good quality	box	1		
32	Envelope, brown, long, good quality	pcs	180		

Item No.	Specification	Unit	Qty.	Brand	Statement of Compliance
33	Envelope, expandable w/ garter , long, good quality	pcs	82		
34	Extension Cord, universal outlet extension cord with multiple outlet, 5mtrs	pcs	6		
35	Fastener, paper fastener, plastic, multi-colored	bxs	8		
36	Fastener, plastic, double lock, for 100 pages and up	bxs	5		
37	Fastener, stainless, non sharp edge, good quality	box	1		
38	File Box, big, with cover, blue	pcs	38		
39	File Box, medium, with cover, blue	pcs	10		
40	Folder, A4, white, 100pcs/ream, 14pts	rms	25		
41	Folder, green, long , expanded, good quality	pcs	50		
42	Folder, long size, white, 100pcs/ream, 14pts	rms	14		
43	Folder, long size, white, 14pts	pcs	164		
44	Glue, 130 gms (118ML), multipurpose glue, safe and non toxic	btls	8		
45	Glue, instant glue, fast drying, strip pack	btls	3		
46	Glue Gun, big, heavy duty	pcs	5		
47	Glue Gun, small, heavy duty	pcs	2		
48	Glue Stick, big, good quality	pcs	131		
49	Glue Stick, small, good quality	pcs	25		
50	Guntacker Wire, good quality	bxs	4		
51	Highlighter, assorted colors, good quality	pcs	33		
52	Holder, certificate holder, A4 size, good quality	pcs	25		
53	Meter Stick, wooden	pc	1		
54	Mimeographing Paper, 8.5 in x 13 in, whitewove, subs 18	rms	42		
55	Mimeographing Paper, 8.5 in x 11 in, whitewove, subs 18	rms	12		
56	Paint Brush, 2" fine bristles	pcs	5		
57	Paper, bond paper , 8.5 in x 13 in, premium grade, subs 20	rms	95		
58	Paper, bond paper, A4 8.27" x 11.69", premium grade, subs 20	rms	167		
59	Paper, bond paper, A4 8.27" x 11.69", subs 16	rms	12		

Item No.	Specification	Unit	Qty.	Brand	Statement of Compliance
60	Paper, photo paper, A4 (10 shts/pack), high quality, inkjet, glossy	pcks	32		
61	Paper, board paper, long 220gsm, biege, 10 shts/pack	pcks	25		
62	Paper, board paper, A4, 220gsm, biege, 10 shts/pack	pcks	15		
63	Paper, board paper, long 180gsm, biege, 10 shts/pack	pcks	221		
64	Paper, board paper, A4, 180 gsm, biege, 10 shts/pack	pcks	55		
65	Paper, plotter paper, 36 inch x 50 yards, 70 gsm	rolls	2		
66	Paper, sticker paper, A4, matte, assorted color	pcks	84		
67	Paper, sticker paper, A4, matte, white	pcks	73		
68	Paper Clips, big, assorted color, vinyl coated	bxs	17		
69	Paper Clips, regular, assorted colors, vinyl coated	bxs	5		
70	Pen, permanent marker, fine, black	pcs	67		
71	Pen, permanent marker, fine, blue	pcs	25		
72	Pen, permanent marker, fine, red	pcs	10		
73	Pen, permanent marker, broad, black	pcs	12		
74	Pen, permanent marker, broad, red	pcs	10		
75	Pen, whiteboard marker, board master, black, refillable, bullet, medium	pcs	34		
76	Pen, whiteboard marker, board master, blue, refillable, bullet, medium	pcs	2		
77	Pen, whiteboard marker, board master, red, refillable, bullet, medium	pcs	5		
78	Pencil, #1, durable, woodclinched complastic lead, 12pcs/box	bxs	13		
79	Pencil, #2, durable, woodclinched complastic lead, 12pcs/box	bxs	16		
80	Pencil, #3, durable, woodclinched complastic lead, 12pcs/box	bxs	3		
81	Pencil, lead, mechanical 0.5 mm refill 12 pcs per set	sets	4		
82	Pencil Eraser, soft pencil, rubber eraser (36 pcs/box)	bxs	4		
83	Pins, push pins with colored heads, 50pcs/box	bxs	4		
84	Pins, safety pins, small, 100pcs/pck	pck	1		

Item No.	Specification	Unit	Qty.	Brand	Statement of Compliance
85	Plastic Cover, transparent, 50 meter/rolls	rolls	5		
86	Puncher, big, heavy duty	pcs	5		
87	PVC Cover, A4 size, for document	pcs	4		
88	PVC Cover, long size, for document	pcs	4		
89	Record Book, 150 pages, hardbound	pcs	4		
90	Record Book, 300 pages, hardbound	pcs	2		
91	Record Book, 500 pages, hardbound	pcs	2		
92	Rubber Band, large, assorted color	bxs	3		
93	Rubber Band, regular size, assorted color	bxs	5		
94	Ruler, 1 ft., plastic	pcs	3		
95	Ruler, 1 ft., stainless metal	pcs	9		
96	Scissors, small, for cloth/tailoring, comfortable handle, premium quality	pcs	7		
97	Sign Pens, G-Tec C4, black, gel ink pen, refillable	pcs	92		
98	Sign Pens, G-Tec C4, red, gel ink pen, refillable	pcs	10		
99	Sign Pens, 0.7 mm, black, gel ink, refillable	pcs	28		
100	Sign Pens, 0.7 mm, blue, gel ink, refillable	pcs	10		
101	Stamp Pad, 4" x 6" (no. 1), clear stamp, quality standard	pcks	6		
102	Stamp Pad Ink, purple, plastic container, 30ml	btls	5		
103	Staple Wire, #35 mm, heavy duty	bxs	24		
104	Staple Wire Remover, good quality	pcs	6		
105	Stapler, #35, with staple remover, high quality	pcs	11		
106	Stapler, long arm stapler, #35, metal/steel, reach: 12 – 15 inches, capacity: 20 – 35 sheets/80g	pcs	3		
107	Sticker, sticker pad, 3" x 5"	doz	8		
108	Tape, double sided without foam, width: 1 inch, standard length	rolls	22		
109	Tape, duct, width: 3 inch, standard length	rolls	9		
110	Tape, masking, width: 1 inch, standard length	rolls	12		
111	Tape, masking, width: 2 inch, standard length	rolls	23		
112	Tape, packing, width: 2 inch, standard length	rolls	10		

Item No.	Specification	Unit	Qty.	Brand	Statement of Compliance
113	Tape, transparent, width: 1 inch, standard length	rolls	43		
114	Tape, transparent, width: 2 inch, standard length	rolls	21		
115	Tape, transparent, width: 3 inch, standard length	rolls	18		
116	Tape Dispenser, 1 inch, heavy duty	pcs	2		
117	Tape Dispenser, universal, heavy duty	pcs	3		
118	Thumbtacks, 3/8 in, gold, steel, flat-round head shape	bxs	16		
119	Thumbtacks, colored heads	bxs	50		
120	Tray, desk tray, steel, 3 layers	pcs	14		
121	T-Square, stainless metal	pcs	2		
122	White Board, 4' x 8', white board, with stand	units	2		
123	Yellow Pad, 216 x 315 mm, 90 leaves, good quality, thick	pad	7		