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Technical Specifications

Item	Specification	Statement of Compliance			
		<i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i>			
Procurement of Office and Janitorial Supplies (Fund 101)					
Item No.	Specification	Unit	Qty.	Brand	Statement of Compliance
1	Ballpen, black , 0.5 mm, 12pcs/box	bxs	20		
2	Ballpen, blue , 0.5 mm, 12pcs/box	box	3		
3	Ballpen, red , 0.5 mm, 12pcs/box	bxs	2		
4	Battery, 9 V , Dry cell, alkaline	pcs	6		
5	Battery, AA, 2pcs/pack, drycell, alkaline	pcks	4		
6	Battery, AAA, 2pcs/pack, drycell, alkaline	pcks	4		
7	Binder Clips, backfold clips, all metal, clamping: 1", 12's	box	1		
8	Binder Clips, backfold clips, all metal, clamping: 2", 12's	box	1		
9	Binder Clips, bulldog clips, all metal, clamping: 3", 12's	bxs	3		

Item No.	Specification	Unit	Qty.	Brand	Statement of Compliance
10	Book, columnar book, 10 columns	pcs	4		
11	Boxes, storage box, plastic 95L	pcs	6		
12	Cable, releasable, reusable nylon cable tie, 2.5 x 200mm, 100's white	pcks	2		
13	Calculator, office calculator, large font, 14 digit, solar and battery	pc	1		
14	Cartolina, assorted colors, thick, good quality	pcs	30		
15	Class Record, 30 leaves, 140 x 285mm, good quality	pcs	150		
16	Clear Book, 8.5 in x 13 in, 60 pockets	pcs	6		
17	Clear Book, A4, 60 pockets	pcs	6		
18	Clock, wall clock, good quality	pc	1		
19	Cork Board, 2ft x 3ft with aluminum frame	pc	1		
20	Correction Pen, liquid paper correction pen	pcs	3		
21	Correction Tape, 20m x 5mm	pcs	68		
22	Cutter, small, heavy duty	pcs	2		
23	Cutter, large, heavy duty	pcs	4		
24	Cutter Blade (refill), big, 18mm, 10's/tube	pc	1		
25	Cutting Mat, 18" x 24", reversible	pc	1		
26	Document Holder, desktop document holder , 12" (h) x 9-3/8" (w) x 2" (d), made of plastic, adjustable for letter, supports up to 150 sheets, black color	pcs	2		
27	Envelope, brown, long, good quality	pcs	226		
28	Envelope, expandable w/ garter , long, good quality	pcs	141		
29	Envelope, expandable, plastic, long, good quality	pcs	56		
30	Eraser, black/whiteboard erased	pcs	4		
31	Extension Cord, universal outlet extension cord with multiple outlet, 5mtrs	pc	1		
32	Fastener, paper fastener, plastic, multi-colored	bxs	8		
33	Fastener, plastic, double lock, for 100 pages and up	bxs	6		
34	Fastener, stainless, non sharp edge, good quality	bxs	6		
35	File Box, big, with cover, blue	pcs	41		
36	Folder, A4, white, good quality	rms	3		
37	Folder, green, long , expanded, good quality	pcs	471		

Item No.	Specification	Unit	Qty.	Brand	Statement of Compliance
38	Folder, long size, white, 14pts	pcs	365		
39	Frames, A4, good quality	pcs	10		
40	Glue, 130 gms, multipurpose glue, safe and non toxic	btls	10		
41	Glue, instant glue, fast drying, strip pack	pcs	2		
42	Glue Gun, big, heavy duty	pcs	2		
43	Glue Gun, small, heavy duty	pcs	8		
44	Glue Stick, big, good quality	pcs	15		
45	Glue Stick, small, good quality	pcs	60		
46	Guntacker Wire, good quality	bxs	2		
47	Highlighter, assorted colors	pcs	7		
48	Illustration Board, standard size (40 x 30 inches)	pcs	10		
49	Mimeographing Paper, 8.5" x 13", whitewove, subs 18	rms	55		
50	Mimeographing Paper, 8.5" x 11", whitewove, subs 18	rms	5		
51	Notebook, spiral, green, # G-0780 (178x254mm), 80 leaves	pcs	150		
52	Organizer, desk organizers, metal desk file holder with 4 compartments	units	2		
53	Pad, prescription pad 100sheet/pad	pad	1		
54	Paper, bond paper , 8.5" x 13", premium grade, subs 20	rms	50		
55	Paper, bond paper, A4, premium grade, subs 20	rms	80		
56	Paper, bond paper, A4, subs 16	rms	25		
57	Paper, construction paper, 9" x 12", assorted color, 20's	pack	1		
58	Paper, photo paper, A4, high quality, inkjet, glossy, 10's	pcks	5		
59	Paper, board paper, long 220gsm, beige, 10's	pcks	5		
60	Paper, board paper, A4, 220gsm, beige, 10's	pcks	22		
61	Paper, board paper, long 180gsm, beige, 10 shts/pack	pcks	13		
62	Paper, board paper, A4, 180 gsm, beige, 10 shts/pack	pcks	4		
63	Paper, board paper, long 220gsm, blue, 10's	pcks	2		
64	Paper, sticker paper, A4, matte, assorted color	pcks	25		
65	Paper, sticker paper, A4, matte, white	pcks	15		
66	Paper Clips, big, assorted color, vinyl coated	bxs	5		

Item No.	Specification	Unit	Qty.	Brand	Statement of Compliance
67	Paper Clips, regular, assorted colors, vinyl coated	box	1		
68	Pen, permanent marker, fine, black	pcs	22		
69	Pen, permanent marker, fine, blue	pcs	3		
70	Pen, permanent marker, fine, red	pcs	2		
71	Pen, permanent marker, broad, black	pcs	17		
72	Pen, permanent marker, broad, blue	pc	1		
73	Pen, whiteboard marker, black, refillable	pcs	20		
74	Pen, whiteboard marker, blue, refillable	pcs	7		
75	Pen, whiteboard marker, red, refillable	pcs	2		
76	Pencil, #1, durable, woodclinched complastic lead, 12's	bxs	3		
77	Pencil, #2, durable, woodclinched complastic lead, 12's	bxs	5		
78	Pencil, #3, durable, woodclinched complastic lead, 12's	box	1		
79	Pencil, lead, mechanical 0.5 mm refil 12 pcs/set	set	1		
80	Pencil Eraser, soft pencil, rubber eraser, 36's	bxs	2		
81	Pins, push pins with colored heads	bxs	4		
82	Pins, safety pins, small, 100pcs	pck	1		
83	Post It Memo, sticky notes, 3 x 3 in, neon colors, 5 pads/pck, 100shts/pad	pcks	11		
84	Puncher, big, heavy duty	pcs	7		
85	Record Book, 150 pages, hardbound	pcs	2		
86	Record Book, 300 pages, hardbound	pcs	109		
87	Rubber Band, large, assorted color	bxs	7		
88	Ruler, 1 ft., plastic	pcs	5		
89	Ruler, 1 ft., stainless metal	pcs	2		
90	Scissors, big, for cloth/tailoring, comfortable handle, premium quality	pcs	3		
91	Scissors, small, for cloth/tailoring, comfortable handle, premium quality	pcs	6		
92	Sharpener, pencil sharpener, desktop 1 hole	pc	1		
93	Sign Pens, G-Tec C3, black, gel ink pen, refillable	pcs	24		
94	Sign Pens, G-Tec C4, black, gel ink pen, refillable	pcs	78		
95	Sign Pens, G-Tec C4, blue, gel ink pen, refillable	pcs	9		
96	Sign Pens, G-Tec C4, red, gel ink pen, refillable	pcs	17		

Item No.	Specification	Unit	Qty.	Brand	Statement of Compliance
97	Sign Pens, 0.7 mm, black, gel ink, refillable	pcs	19		
98	Sign Pens, 0.7 mm, blue, gel ink, refillable	pcs	2		
99	Sign Pen Refill, G-Tec C4, black, gel ink, 12's	box	1		
100	Stamp Pad, 4" x 6" (no. 1), clear stamp, quality standard	pcks	4		
101	Stamp Pad Ink, digi stamp ink purple	btls	3		
102	Stamp Pad Ink, purple, plastic container	btls	3		
103	Staple Wire, #35 mm, heavy duty	bxs	8		
104	Staple Wire Remover, plier type, stainless steel	pcs	2		
105	Stapler, #35, with staple remover, high quality	pcs	4		
106	Sticker, sticker pad, 3" x 5"	doz	4		
107	Tape, double sided with foam, width: 1", standard length	rolls	5		
108	Tape, double sided without foam, width: 1", standard length	rolls	58		
109	Tape, duct, width: 3", standard length	rolls	3		
110	Tape, masking, width: 1", standard length	rolls	27		
111	Tape, masking, width: 2", standard length	rolls	3		
112	Tape, packing, width: 2", standard length	rolls	13		
113	Tape, transparent, width: 1", standard length	rolls	20		
114	Tape, transparent, width: 2", standard length	rolls	6		
115	Tape, transparent, width: 3", standard length	rolls	12		
116	Tape, reflective hazard warning tap, black and yellow	rolls	2		
117	Tape Flags, assorted color, plastic 1"	pcks	22		
118	Tape Flags, with please sign here message, 1"	pcks	35		
119	Thumbtacks, 3/8 in, gold, steel, flat-round head shape	bxs	10		
120	Tray, desk tray, steel, 3 layers	pcs	3		
121	Yellow Pad, 216 x 315 mm, 90 leaves, good quality, thick	pad	3		
122	Air Freshener, 320ml, spray type, assorted scent	btls	61		

Item No.	Specification	Unit	Qty.	Brand	Statement of Compliance
123	Air Freshener, 80g, assorted scent	cans	30		
124	Air Freshener, car freshener, 42g	cans	6		
125	Alcohol, 70% ethyl alcohol with moisturizer in gallon	gal	14		
126	Alcohol, 500ml, 70% ethyl, hypoallergenic with moisturizer	btls	30		
127	Bag, sando bag, large, white, good quality	pcks	20		
128	Bag, sando bag, medium, white, good quality	pack	20		
129	Bleach, 1 gallon, 6-in-1 total clean bleach	gals	5		
130	Broom, coco broom, sticks/medribs	pcs	50		
131	Broom, soft, heavy duty firm and durable	pcs	10		
132	Brush, hand scrubbing brush	pcs	4		
133	Cleaning Rags, cloth	pcs	3		
134	Deodorizer, bathroom deodorizer, 50g, 3's, assorted scent	pcks	7		
135	Deodorizer, bathroom deodorizer, with holder, lemon scent, 100g	pcks	48		
136	Detergent, detergent wash soap powder with fabcon 1 kilo	pcks	33		
137	Detergent, liquid detergent, 1 liter	btls	7		
138	Dishwashing Liquid, 250ml, superior foaming power with antibacterial, assorted scent	btls	33		
139	Dishwashing Sponge, high-density dipped double-sided dishwashing sponge, hand size	pcs	26		
140	Disinfectant, multi-purpose with antibacterial	ltrs	24		
141	Disinfectant, disinfectant spray, atleast 510 g, assorted scent	btls	16		
142	Doormat, braided, cloth	pcs	7		
143	Doormat, microfiber absorbent non-slip doormat	pcs	8		
144	Dust Pan, big, plastic w/ long handle	pcs	3		
145	Fabric Conditioner, 1L, laundry fabric conditioner with perfume hypoallergenic	btls	27		
146	Feather Duster, microfiber feather duster	pcs	3		
147	Floor Cleaner, 500 ml, natural floor cleaner	pcs	26		

Item No.	Specification	Unit	Qty.	Brand	Statement of Compliance
148	Furniture Polisher, 330 ml, spray, assorted scent	btls	25		
149	Garbage Bag, XXL 100 pcs/pack, black, thick	pcks	9		
150	Garbage Bag, large, black, 100pcs/pack, thick	pcks	13		
151	Garbage Bag, medium 100 pcs/pack, black, thick	pcks	32		
152	Garbage Bin, 11 liter, garbage bin, plastic with cover, good quality	pcs	4		
153	Glass Cleaner, assorted scent, regular, 500ml, with sprayer	btls	35		
154	Glass Wiper, good quality	pcs	8		
155	Gloves, industrial gloves	pairs	6		
156	Gloves, rubber, working gloves	pairs	8		
157	Hand Sanitizer, gel-type 500ml, with dispenser	pcs	35		
158	Hand Towel, assorted colors, good quality	pcs	9		
159	Hose, water hose 3 layer/ply 5/8, 15m	sets	2		
160	Insect Spray, waterbased multi insect killer aerosol spray, 600ml	btls	32		
161	Mask, disposable mask, blue, 50pcs/box	bxs	4		
162	Mop, 360 floor spin mop with rinse bucket	sets	12		
163	Mop, floor mop w/ cotton head and plastic handle	pcs	7		
164	Mop, magic mop	pc	3		
165	Pail, plastic, good quality, 24 liters	pcs	4		
166	Pail, plastic, with cover and comfort grip handle , 16 liters, premium quality	pcs	10		
167	Pots, flower pots, plastic, big with bottom holder	pcs	5		
168	Pots, flower pots, plastic, red, medium with bottom holder	pcs	5		
169	Raincoat, with upper jacket and lower parts	pcs	6		
170	Rug, multipurpose rugs "trapo" by 10's	pcks	1		
171	Sacks, empty sacks, big	pcs	150		
172	Soap, liquid hand soap with dispenser, assorted scent, 375ml	btls	22		
173	Soap, white, germ protection soap family size, 135g	pcs	10		
174	Spray Bottle, transparent plastic made, jet sprayer	pcs	2		

Item No.	Specification	Unit	Qty.	Brand	Statement of Compliance
175	Squeegee, window squeegee cleaner, up to 75cm	pc	1		
176	Tissue Paper, folded tissue paper, 175 pulls	pcks	5		
177	Tissue Paper, 3 ply, 600 sheets/roll	rolls	152		
178	Tissue Paper, paper towel	rolls	38		
179	Toilet Bowl Cleaner, 1 gallon with bleach	gals	10		
180	Toilet Brush, soft bristle fibers, with brush holder, easy to store	pcs	6		
181	Toilet Cleaner, muriatic acid, industrial grade, hydrochloric acid, concentrated, 1 liter	btls	26		
182	Toilet Pump, rubber, heavy duty, good quality	pcs	3		
183	Wet Wipes, 80 sheets	pcks	4		