



Republic of the Philippines
Iloilo Science and Technology University
Miagao Campus
Miagao, Iloilo
Trunkline: (+6333) 315-8164 | Telefax: (+6333) 315-9755
<https://www.miagao.isatu.edu.ph>

OFFICE OF THE CAMPUS ADMINISTRATOR

January 18, 2024

MS. JENNIFER ROSE A. PADERNAL
Operation's Manager
Armix Copier Rentals, Services and Sales
Phil-Am Compound Commission Civil Street, Jaro, Iloilo City

SUBJECT: NOTICE TO PROCEED

Dear Ms. Padernal:

This Notice to Proceed is hereby given to your company with the attached **Purchase Order** having been approved with the following details:


Reference No.	:	MC-GOODS-2024-01-02
Contract Title	:	Procurement of Janitorial Supplies (Fund 101) - EPA
Purchase Order No.	:	2024-01-01
Contract Cost	:	₱ 425,245.00
Contract Duration	:	Thirty (30) Calendar Days

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Purchase Order and in accordance with the Implementation Schedule.

Further, you are requested to coordinate with the **Supply Office** with contact # 315-8164 loc. 105 for instructions prior to the delivery of the said project.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Iloilo Science and Technology University – Miagao Campus.

Very truly yours,


RAMON N. EMMANUEL, JR., Ph. D.
Campus Administrator

I acknowledge receipt of this Notice on: 1/22/24

Name of the Representative of the Bidder: JENNIFER ROSE PADERNAL
Operation's Manager

Authorized Signature: 

