



Republic of the Philippines  
**Iloilo Science and Technology University**  
Miagao Campus  
Miagao, Iloilo  
Trunkline: (+6333) 315-8164 | Telefax: (+6333) 315-9755  
<https://www.miagao.isatu.edu.ph>

## INVITATION TO BID FOR THE PROCUREMENT OF OFFICE SUPPLIES (FUND 101)

1. The **Iloilo Science and Technology University – Miagao Campus**, through **Fund 164** intends to apply the sum of **Php 435,751.00** being the ABC to payments under the contract for **MC-GOODS-2024-07-15**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Iloilo Science and Technology University – Miagao Campus** now invites bids for the **Procurement of Office Supplies (Fund 101)**. Delivery of the Goods is required within **30 Calendar Days**. Bidders should have completed, within the **last five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.  
Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **Iloilo Science and Technology University – Miagao Campus** and inspect the Bidding Documents at the address given below during **office hours from 8:00 am to 4:00 pm**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **August 8 – 16, 2024**, at the address below and upon payment of the applicable fee for the said Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Hundred Pesos (Php 500.00) only**. It may also be downloaded free of charge from the website of the Philippine Government Electronics Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
6. The **Iloilo Science and Technology University – Miagao Campus** will hold a Pre-Bid Conference on **August 6, 2024 @ 1:30 PM** at the **PDAS/BAC Office** which shall be open to prospective bidders.



7. Bids must be duly received by the BAC Secretariat at the address below on or before, **August 19, 2024 at 5:00 PM**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**. Bid opening shall be on **August 20, 2024 @ 1:30 PM** at the **PDAS/BAC Office**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity. Late bids shall not be accepted.
8. The **Iloilo Science and Technology University- Miagao Campus** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:
- MS. WENEFREDA N. NOLADA**  
BAC Secretariat Section  
ISAT U – Miagao Campus  
Igtuba, Miagao, Iloilo  
Tel No.: 315-8164 loc 121  
Email: [miagao.bac@isatu.edu.ph](mailto:miagao.bac@isatu.edu.ph)  
Fax: (033) 315-9755  
Website: [www.miagao.isatu.edu.ph](http://www.miagao.isatu.edu.ph)
10. You may visit the following websites:  
For downloading of Bidding Documents: [www.miagao.isatu.edu.ph](http://www.miagao.isatu.edu.ph)

  
**SOLIMAR F. MORADAS, DIT**  
BAC Chairperson

Date of Issue: \_\_\_\_\_

