



Republic of the Philippines
Iloilo Science and Technology University
Miagao Campus
Miagao, Iloilo
Trunkline: (+6333) 315-8164 | Telefax: (+6333) 315-9755
<https://www.miagao.isatu.edu.ph>

OFFICE OF THE CAMPUS ADMINISTRATOR

MR. VEVENCIO A. MASTILERO SR.
Manager
Venson's Marketing
44 Jalandoni St., Iloilo City

SUBJECT: NOTICE TO PROCEED

Dear Mr. Mastilero Sr.:

This Notice to Proceed is hereby given to your company with the attached **Contract Agreement** having been approved with the following details:

Reference No.	:	MC-GOODS-2024-07-15
Contract Title	:	Procurement of Office Supplies (Fund 101)
Contract Agreement No.	:	2024-010
Contract Cost	:	₱ 325,636.50
Contract Duration	:	Thirty (30) Calendar Days

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Purchase Order and in accordance with the Implementation Schedule.

Further, you are requested to coordinate with the **Supply Office** with contact # 315-8164 loc. 105 for instructions prior to the delivery of the said project.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Iloilo Science and Technology University – Miagao Campus.

Very truly yours,


RAMON N. EMMANUEL, JR., PhD
Campus Administrator

I acknowledge receipt of this Notice on: 9-27-24

Name of the Representative of the Bidder: JOSE GABRIEL GAVILE

Authorized Signature: 

