



SUPPLEMENTAL/BID BULLETIN

March 25, 2025

Addendum No. 1

This supplemental/bid bulletin is being issued to further clarify and modify the **Project Reference No.** and **technical specifications** of the items for the **Procurement of Office Supplies (Fund 164)**

Project Reference Number : **ISAT U MC-GOODS-2025-03-010**
 Location of the Contract : **ISAT U-Miagao Campus, Miagao, Iloilo**
 Approved Budget : **PhP 725,302.30**

Please be informed of the modify Project Reference No.

From	To
ISAT U MC-GOODS-2025-03-010	ISAT U MC-GOODS-2025-03-10

Please be informed of the revised **Technical Specifications** of the items as follow:

From				To			
Item	Description	Qty	Unit	Item	Description	Qty	Unit
42	Folder, A4, white, 14pts, 100pcs/ream	20	pcs	42	Folder, A4, white, 14pts, 100pcs/ream	3	rms
43	Folder, green, long, expandable without tab	5	bxs	43	Folder, green, long, expandable without tab	300	pcs
44	Folder, green, long, expanded with tab, good quality	44	pcs	44	Folder, green, long, expanded with tab, good quality	62	pcs
45	Folder, long, white, 14pts, 100pcs/ream, good quality	6	pcs	45	Folder, long, white, 14pts, 100pcs/ream, good quality	11	rms
46	Folder, long size, white, 14pts	3	rms	46	Folder, long size, white, 14pts	134	pcs
47	Folder, long, assorted color	300	pcs	47	Folder, long, assorted color	20	pcs
48	Glue, 130 gms, multipurpose glue, safe and non-toxic	62	pcs	48	Glue, 130 gms, multipurpose glue, safe and non-toxic	29	btls
49	Glue, instant glue, fast drying, 10g	11	rms	49	Glue, instant glue, fast drying, 10g	4	btls
50	Glue Gun, big, heavy duty	134	pcs	50	Glue Gun, big, heavy duty	5	pcs
51	Glue Gun, small, heavy duty	20	pcs	51	Glue Gun, small, heavy duty	2	pcs
52	Glue Stick, big, good quality	29	btls	52	Glue Stick, big, good quality	165	pcs
53	Glue Stick, small, good quality	4	pcs	53	Glue Stick, small, good quality	25	pcs
54	Guntacker Wire, 12mm	5	pcs	54	Guntacker Wire, 12mm	2	bxs
55	Guntacker Wire, T-30, 10mm	2	pcs	55	Guntacker Wire, T-30, 10mm	2	bxs
56	Highlighter, assorted colors, good quality	165	pcs	56	Highlighter, assorted colors, good quality	31	pcs
57	Illustration board, standard size, 40" x 30"	25	pcs	57	Illustration board, standard size, 40" x 30"	12	pcs
58	Illustration board, standard size, 40" x 30", white both sides	2	bxs	58	Illustration board, standard size, 40" x 30", white both sides	12	pcs
59	Laminating Film, A4, 125 micron, 100pcs/pack	2	bxs	59	Laminating Film, A4, 125 micron, 100pcs/pack	3	pcks
60	Laminating Film, 1" core, 1.5 mil 9' x 500"	31	pcs	60	Laminating Film, 1" core, 1.5 mil 9' x 500"	10	rolls
61	Name Plate Holder, 9' x 4' clear transparent acrylic desk stand name plate holder, double sided acrylic display	12	pcs	61	Name Plate Holder, 9' x 4' clear transparent acrylic desk stand name plate holder, double sided acrylic display	3	pcs
62	Paint Brush, 1" fine bristles	12	pcs	62	Paint Brush, 1" fine bristles	6	pcs
63	Paint Brush, 2" fine bristles	3	pcks	63	Paint Brush, 2" fine bristles	6	pcs
64	Paint Brush, 4" fine bristles	10	rolls	64	Paint Brush, 4" fine bristles	8	pcs
65	Paper, art paper, blue, 500 shts/ream, long size	3	pcs	65	Paper, art paper, blue, 500 shts/ream, long size	1	rm
66	Paper, bond paper, 8.5 x 11", premium grade, subs 2	6	pcs	66	Paper, bond paper, 8.5 x 11", premium grade, subs 2	5	rms



From				To			
Item	Description	Qty	Unit	Item	Description	Qty	Unit
67	Paper, bond paper , 8.5" x 13", premium grade, subs 20	6	pcs	67	Paper, bond paper , 8.5" x 13", premium grade, subs 20	639	rms
68	Paper, bond paper, A3, premium grade, subs 20	8	pcs	68	Paper, bond paper, A3, premium grade, subs 20	2	rms
69	Paper, bond paper, A4, premium grade, subs 20	1	rm	69	Paper, bond paper, A4, premium grade, subs 20	587	rms
70	Paper, bond paper, A4, subs 16	5	rms	70	Paper, bond paper, A4, subs 16	10	rms
71	Paper, manila paper, 120cm x 90cm	639	rms	71	Paper, manila paper, 120cm x 90cm	50	pcs
72	Paper, photo paper, A4, matte, 10's, inkjet friendly	2	rms	72	Paper, photo paper, A4, matte, 10's, inkjet friendly	83	pcks
73	Paper, photo paper, A4, 10's, high quality, inkjet, glossy	587	rms	73	Paper, photo paper, A4, 10's, high quality, inkjet, glossy	64	pcks
74	Paper, special board paper, A4, 180 gsm, beige, 10's	10	pcks	74	Paper, special board paper, A4, 180 gsm, beige, 10's	165	pcks
75	Paper, special board paper , long 180 gsm, beige, 10's	50	pcs	75	Paper, special board paper , long 180 gsm, beige, 10's	5	pcks
76	Paper, special board paper, short size, 185gsm, beige/cream, 10's	83	pcks	76	Paper, special board paper, short size, 185gsm, beige/cream, 10's	30	pcks
77	Paper, special board paper, long, 185gsm, assorted colors, 10's	64	pcks	77	Paper, special board paper, long, 185gsm, assorted colors, 10's	10	pcks

This Supplement Bid Bulletin No. 1 shall form part of the Bidding Documents
 For the guidance and information of all concerned.


SOLIMAR F. MORADAS, DIT
 BAC Chairperson



Section VII. Technical Specifications

Item	Specification	Statement of Compliance			
	Procurement of Office Supplies (Fund 164)	[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]			
Item No.	Specification	Unit	Qty.	Brand	Statement of Compliance
1	Ballpen, black, 0.5 mm, 12pcs/box	bxs	15		
2	Ballpen, blue, 0.5 mm, 12pcs/box	bxs	6		
3	Ballpen, red, 0.5 mm, 12pcs/box	bxs	2		
4	Battery 9 V, Dry cell, alkaline	pcs	3		
5	Battery, AA, 2pcs/pack, drycell, alkaline	pcks	25		
6	Battery, AAA, 2pcs/pack, drycell, alkaline	pcks	9		
7	Battery, battery rechargeable, 2pcs/pack, AAA with charger	pcks	4		
8	Battery, battery rechargeable, 2pcs/pack, AA with charger	pcks	2		
9	Binder, 3 ring binder, heavy duty, 3", legal size	pcs	5		
10	Binder, 2 ring binder, heavy duty, 2", legal size	pcs	50		
11	Binder Clips, backfold clips, all metal, clamping: 1", 12's	bxs	4		
12	Binder Clips, backfold clips, all metal, clamping: 2", 12's	bxs	4		
13	Binder Clips, bulldog clip, all metal, clamping: 3", 12's	bxs	4		
14	Calculator, office calculator, large font, 14 digit, solar and battery	pcs	2		
15	Cartolina, assorted colors, thick, good quality	pcs	46		

Item No.	Specification	Unit	Qty.	Brand	Statement of Compliance
16	Certificate Jacket, A4 size, with 2 hangers for portrait and landscape orientations	pcs	20		
17	Chalk, white, dustless	bxs	5		
18	Clear Book, 8.5" x 13", 60 pockets, thick plastic sheet	pcs	44		
19	Clear Book, A4, 60 pockets, thick plastic sheet	pcs	6		
20	Clear Book Refill, long, clear sheet protector, JC305A, heavy duty reinforced binding edge, 11 holes, 10's	pcks	200		
21	Clock, wall clock, medium size, 12" dia, battery operated	pcs	3		
22	Colored Bond Paper, 8.5" x 13", assorted, subs 18 or higher	rms	5		
23	Combo Ring, 2", white, good quality	pcs	10		
24	Cork Board, 2 ft. x 3 ft. with aluminum frame	pcs	9		
25	Cork Board, black wooden frame, 4ft x 3.5ft, wall type	pcs	2		
26	Correction Pen, liquid paper correction pen, 10ml	pcs	46		
27	Correction Tape, 20 m x 5 mm	pcs	67		
28	Cutter, big, 18mm blade, heavy duty	pcs	5		
29	Cutter, desktop paper cutter/trimmer A3 (18"x15")	boards	2		
30	Cutter Blade Refill, big, 10pcs/tube	tubes	5		
31	Cutting Mat, 18" x 24", reversible	pcs	8		
32	Envelope, brown, long, good quality	pcs	110		
33	Envelope, expandable w/ garter , long, good quality	pcs	212		
34	Eraser, for pencil and ballpen, thick	pcs	5		
35	Eraser, black/whiteboard eraser	pcs	5		
36	Fastener, paper fastener, plastic, multi-colored	bxs	10		
37	Fastener, plastic, double lock, for 100 pages and up	bxs	6		
38	Fastener, stainless, non-sharp edge, good quality	box	1		
39	File Box, big, with cover, blue	pcs	58		
40	File Box, big, without cover, blue	pcs	10		
41	File Box, medium, with cover, blue	pcs	6		
42	Folder, A4, white, 14pts, 100pcs/ream	rms	3		
43	Folder, green, long, expandable without tab	pcs	300		
44	Folder, green, long , expanded with tab , good quality	pcs	62		
45	Folder, long, white, 14pts, 100pcs/ream, good quality	rms	11		

Item No.	Specification	Unit	Qty.	Brand	Statement of Compliance
46	Folder, long size, white, 14pts	pcs	134		
47	Folder, long, assorted color	pcs	20		
48	Glue, 130 gms, multipurpose glue, safe and non-toxic	btls	29		
49	Glue, instant glue, fast drying, 10g	btls	4		
50	Glue Gun, big, heavy duty	pcs	5		
51	Glue Gun, small, heavy duty	pcs	2		
52	Glue Stick, big, good quality	pcs	165		
53	Glue Stick, small, good quality	pcs	25		
54	Guntacker Wire, 12mm	bxs	2		
55	Guntacker Wire, T-30, 10mm	bxs	2		
56	Highlighter, assorted colors, good quality	pcs	31		
57	Illustration board, standard size, 40" x 30"	pcs	12		
58	Illustration board, standard size, 40" x 30", white both sides	pcs	12		
59	Laminating Film, A4, 125 micron, 100pcs/pack	pcks	3		
60	Laminating Film, 1" core, 1.5 mil 9' x 500"	rolls	10		
61	Name Plate Holder, 9' x 4' clear transparent acrylic desk stand name plate holder, double sided acrylic display	pcs	3		
62	Paint Brush, 1" fine bristles	pcs	6		
63	Paint Brush, 2" fine bristles	pcs	6		
64	Paint Brush, 4" fine bristles	pcs	8		
65	Paper, art paper, blue, 500 shts/ream, long size	rm	1		
66	Paper, bond paper, 8.5 x 11", premium grade, subs 2	rms	5		
67	Paper, bond paper , 8.5" x 13", premium grade, subs 20	rms	639		
68	Paper, bond paper, A3, premium grade, subs 20	rms	2		
69	Paper, bond paper, A4, premium grade, subs 20	rms	587		
70	Paper, bond paper, A4, subs 16	rms	10		
71	Paper, manila paper, 120cm x 90cm	pcs	50		
72	Paper, photo paper, A4, matte, 10's, inkjet friendly	pcks	83		
73	Paper, photo paper, A4, 10's, high quality, inkjet, glossy	pcks	64		
74	Paper, special board paper, A4, 180 gsm, beige, 10's	pcks	165		
75	Paper, special board paper , long 180 gsm, beige, 10's	pcks	5		
76	Paper, special board paper, short size, 185gsm, beige/cream, 10's	pcks	30		
77	Paper, special board paper, long, 185gsm, assorted colors, 10's	pcks	10		

Item No.	Specification	Unit	Qty.	Brand	Statement of Compliance
78	Paper, special board paper, 8.5 x 13", assorted colors, 220 gsm, 10's	pcks	4		
79	Paper, sticker paper, A4, matte, assorted color	pcks	77		
80	Paper, sticker paper, A4 size, white	pcks	160		
81	Paper, sticker paper, A4, glossy, printable inkjet	pcks	30		
82	Paper, vellum paper, 8.5" x 13", 180gsm, 10's	pcks	68		
83	Paper, vellum paper, A4, 180gsm, 10"s	pcks	23		
84	Paper Clips, big, assorted color, vinyl coated	bxs	20		
85	Paper Clips, regular, assorted colors, vinyl coated	bxs	15		
86	Pen, permanent marker, fine, black	pcs	44		
87	Pen, permanent marker, fine, blue	pcs	6		
88	Pen, permanent marker, broad, black	pcs	8		
89	Pen, permanent marker, broad, blue	pcs	6		
90	Pen, permanent marker, broad, red	pcs	4		
91	Pen, whiteboard marker, board master, black, refillable, bullet tip	pcs	43		
92	Pen, whiteboard marker, board master, blue, refillable, bullet tip	pcs	7		
93	Pen, whiteboard marker, board master, red, refillable, bullet tip	pcs	5		
94	Pencil, #1, durable, woodclinched complastic lead, 12's	bxs	4		
95	Pencil, #2, durable, woodclinched complastic lead, 12's	bxs	21		
96	Pencil, #3, durable, woodclinched complastic lead, 12's	bxs	4		
97	Pencil, lead, mechanical 0.5 mm refill, 12's	sets	4		
98	Pencil, mechanical, drafting quality, 0.5 mm	pcs	4		
99	Pencil Eraser, soft pencil, rubber eraser, 36 pcs/box	bxs	4		
100	Pins, push pins with colored heads	bxs	22		
101	Plastic Cover, transparent, 50 m/rolls, #0.065mm thickness	rolls	4		
102	Puncher, big, heavy duty	pcs	14		
103	PVC Cover, long, 200mic, 100pcs/pack	pck	1		
104	Record Book, 150 pages, hardbound	pcs	8		
105	Record Book, 500 pages, hardbound	pcs	8		
106	Rubber Bands, large, assorted color	bxs	7		
107	Rubber Bands, regular size, assorted color	bxs	5		
108	Ruler, 1 ft, plastic	pcs	2		
109	Ruler, 1 ft, stainless steel	pcs	5		
110	Scissors, big, tailoring scissors, comfortable handle, premium quality	pcs	7		

Item No.	Specification	Unit	Qty.	Brand	Statement of Compliance
111	Sharpener, pencil sharpener, desktop 1 hole	pcs	4		
112	Sheet Protector, 3 ring hole binder refill	pcks	5		
113	Sign Pens, G-Tec C4, 0.4mm, black, gel ink pen, refillable	pcs	64		
114	Sign Pens, G-Tec C4, 0.4 mm, blue, gel ink pen, refillable	pcs	10		
115	Sign Pens, G-Tec C4, 0.4mm, red, gel ink pen, refillable	pcs	20		
116	Sign Pens, 0.7 mm, black, gel ink, refillable	pcs	24		
117	Sign Pens, 0.7 mm, blue, gel ink, refillable	pcs	4		
118	Stamp Pad Ink, green, 30 ml, with brush	btls	4		
119	Stamp Pad Ink, purple, plastic container, 30ml	btls	8		
120	Staple Wire, #35 mm, heavy duty	bxs	46		
121	Staple Wire Remover, plier type, heavy duty	pcs	9		
122	Stapler #35, with staple remover, high quality	pcs	9		
123	Stapler, heavy duty, long arm, 23/13 staple size, for thick papers	pcs	2		
124	Sticky Note, 1" x 3", assorted neon color	pads	5		
125	Sticky Note, 2" x 2", assorted neon color	pads	5		
126	Sticky Note, 3" x 4", assorted neon color	pads	24		
127	Sticky Note, 4" x 6", assorted neon color	pads	10		
128	Tape, double sided without foam, 1", standard length	rolls	76		
129	Tape, duct, 3", standard length	rolls	12		
130	Tape, magic tape, 1", standard length	rolls	4		
131	Tape, masking, 1", standard length	rolls	70		
132	Tape, masking, 2", standard length	rolls	43		
133	Tape, packing, 2", standard length	rolls	19		
134	Tape, reflective hazard warning tape, black and yellow	rolls	2		
135	Tape, transparent, 1", standard length	rolls	56		
136	Tape, transparent, 2", standard length	rolls	55		
137	Tape, transparent, 3", standard length	rolls	32		
138	Tape Dispenser, 1", heavy duty	pcs	5		
139	Tape Dispenser, 2", heavy duty	pc	1		
140	Tape Flags, 8" index tab, self-adhesive tabs, rectangle, white/transparent, 5tab/pack	pcks	50		
141	Thumbtacks, 3/8 in, gold, steel, flat-round head shape	bxs	23		
142	Thumbtacks, colored heads	bxs	4		
143	Tray, mesh desktop paper tray organizer, 4 layers, steel	pcs	4		

Item No.	Specification	Unit	Qty.	Brand	Statement of Compliance
144	White Board, 3ft x 4ft, good quality	pcs	2		
145	White Board, 4' x 8', white board, aluminum frame	pc	1		
	Delivery Period: 30 days				