

CONTRACT AGREEMENT

KNOW ALL PERSONS BY THESE PRESENTS:

THIS AGREEMENT, made and executed this JUL 31 2025, by and between:

The **ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY (ISAT U) - MIAGAO CAMPUS**, a public institution of higher learning, organized and existing under Republic Act No. 10595, with office address at Brgy. Igtuba, Miagao, Iloilo, Philippines, represented herein by its Campus Administrator, **DR. RAMON N. EMMANUEL, JR.**, (hereinafter referred to as the **"ISAT U"**)

and

VP D' TOPS BOOKSTORE, with office address at J.M. Basa St., Iloilo City, Philippines, herein represented by its Authorized Representative, **MS. MA LUISA M. JUANITAS**, (hereinafter referred to as the **"SUPPLIER"**);

WHEREAS, ISAT U has programmed the **PROCUREMENT OF VARIOUS BOOKS FOR LIBRARY REFERENCES** with Project Reference No.: ISAT U MC-GOODS-2025-06-17;

WHEREAS, ISAT U, through its Bids and Awards Committee (BAC), posted the Invitation to Bid on the ISAT U and PhilGEPS websites, as well as on the BAC ISAT U Bulletin Board, continuously for at least seven (7) days, starting June 3, 2025 to June 23, 2025 as provided under Section 54.2.4 of the Republic Act No. 9184 or otherwise known as the Government Procurement Reform Act and its 2016 Revised Implementing Rules and Regulations (RA 9184 and its 2016 RIRR), with Approved Budget for the Contract (ABC) of **ONE MILLION NINE HUNDRED EIGHTY FIVE PESOS ONLY (Php 1,000,985.00)**, inclusive of applicable taxes, as indicated in Purchase Request No. PB 2025-017.

WHEREAS, on July 17, 2025, the Campus Administrator signed the Notice of Award;

NOW THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the parties agrees as follows:

ARTICLE I

(Included in the Agreement)

By RA 9184 and its 2016 Revised Implementing Rules and Regulations, the following documents shall form part of this Agreement:

- a. *Bidding Documents*
- b. *Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents/statements submitted;*
- c. *Performance Security;*
- d. *Notice of Award of Contract;*
- e. *Other contract documents that may be required by existing laws and/or the Procuring Entity Concerned in the Bidding Documents, such as the construction schedule and A-curve, manpower schedule, construction methods, equipment utilization schedule, construction safety and health program approved by the Department of Labor and Employment, and PERT/CPM or other acceptable tools of project scheduling for infrastructure projects; and*
- f. *RA 9184 and its 2016 RIRR, as amended*
- g. *RA 12009 and its IRR*

ARTICLE II

(Technical Specifications)

Item No.	Description	Brand	Qty/ Unit	Unit Cost	Total
1.	Book, 3GE Collection on Environmental Science: Energy, the Environment and Climate Change/ Sajjadi/2024	3G E-Learning	1 copy	10,509.00	10,509.00

2.	Book, A Textbook of Matrices and Trigonometry /Choi/2024	ETP Ed-Tech	1 copy	10,509.00	10,509.00
3.	Book, Accounting the Language of Business (A Simplified Approach)/ Reyes/2025	Books Atbp.	1 copy	589.00	589.00
4.	Book, Advanced Human Resource Management for Private and Government Institutions/Abante/2024	Unlimited	1 copy	754.00	754.00
5.	Book, Advanced Social Philosophy/Hermosa/ 2024	Central	1 copy	791.00	791.00
6.	Book, Akademikong Filipino sa Ibat Ibang Disiplina/ FILDIS/Ampil/2025	Info Page	1 copy	881.00	881.00
7.	Book, Application of Statistical Methods in R Programming/Han/2024	ETP Ed-Tech	1 copy	10,509.00	10,509.00
8.	Book, Applications of Artificial Intelligence in Education/Carneiro/2024	3G E-Learning	1 copy	9,004.00	9,004.00
9.	Book, Applied Business Tools and Technologies in Tourism and Hospitality Industry 3rd Ed./Saycip/2025	Edric	1 copy	919.00	919.00
10.	Book, Applied Business Tools and Technologies in Tourism and Hospitality/ Maliwat/2024	Mindshapers	1 copy	749.00	749.00
11.	Book, Aspects of Technical Development and Educational Technology/ Stewart /2024	AAC	1 copy	10,509.00	10,509.00
12.	Book, Assessment of Learning 1/Manas/2024	Unlimited	1 copy	469.00	469.00
13.	Book, Assessment of Learning 1 OBE/ Abrogena/2024	Books Atbp.	1 copy	679.00	679.00
14.	Book, Banquet and Catering Management/ Rosalda/2026	Edric	1 copy	899.00	899.00
15.	Book, Banquet Management/ Gupta/2024	Keya	1 copy	3,609.00	3,609.00
16.	Book, Bartending The Basics of Mixicology/ Mathur/2024	Keya	1 copy	3,609.00	3,609.00
17.	Book, Basic Computer Coding: Python (3rd Edition)/lancu/2024	3G E-Learning	1 copy	9,019.00	9,019.00
18.	Book, Basic Knowledge of Housekeeping/3G E-Learning/2024	3G E-Learning	1 copy	11,009.00	11,009.00
19.	Book, Basic Knowledge of Room Service/3G E-Learning/2024	3G E-Learning	1 copy	11,009.00	11,009.00
20.	Book, Basic Statistics with Probability/ Rodriquez/2025	Edric	1 copy	889.00	889.00
21.	Book, Basics of Microeconomics OBE/Banaag/ 2024	Unlimited	1 copy	521.00	521.00
22.	Book, Beauty Care Services Basics/3G E-Learning/ 2024	3G E-Learning	1 copy	7,514.00	7,514.00
23.	Book, Bioprocessing Technology in Food and Health/ Getchell/2023	Magnum	1 copy	7,514.00	7,514.00
24.	Books, Building and Enhancing New Literacies Across the Curriculum/Sadorra/2024	Books Atbp.	2 cps	633.00	1,266.00
25.	Book, Butchery and Fishmongery/DG Valle/ 2024	Edric	1 copy	889.00	889.00
26.	Book, C Programming/Singh/2024	Arcler	1 copy	10,509.00	10,509.00
27.	Book, Calculus: Comprehensive Beginner's Guide to Advanced Perspective/Caay/2024	Info Page	1 copy	1,044.00	1,044.00
28.	Book, Carpentry/Sharma/2024	Keya	1 copy	3,609.00	3,609.00
29.	Book, Classic Patterns Essential Techniques of Dressmaking/Pushpanjali/2023	Venus	1 copy	3,779.00	3,779.00
30.	Book, Commonwealth Literature A Comprehensive Analysis/ Parker/2024	Random	1 copy	7,509.00	7,509.00
31.	Book, Computer Graphics/Zubair/2024	TAP	1 copy	9,009.00	9,009.00


MA LUISA M. JUANITAS
Authorized Representative


RAMON N. EMMANUEL, JR., PhD
Campus Administrator


MARIA LUISA N. EIMAN
Head, Administrative and Finance Services


SHERRY N. BUÑO, PhD
Head Librarian

32.	Book, Computer Literacy (2nd Edition)/Prado/2024	3G E-Learning	1 copy	9,009.00	9,009.00
33.	Book, Computer Networking/Qaiser/2024	TAP	1 copy	11,009.00	11,009.00
34.	Book, Concrete Technology/Albert/2024	Random	1 copy	9,004.00	9,004.00
35.	Book, Consumer Behavior Dynamics, Dimensions, & Models (2nd Edition) OBE/ Garcia/2025	Unlimited	1 copy	919.00	919.00
36.	Book, Contemporary Trends in Public Administration/Abante/2024	Unlimited	1 copy	764.00	764.00
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41.	Book, Data Analytics in Tourism and Hospitality Management/Jaravata/2024	Edric	1 copy	914.00	914.00
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MATIUSA M. JUANITAS
Authorized Representative


RAMON N. EMMANUEL, JR., PhD
Campus Administrator



MARIA LUISA N. EIMAN
Head, Administrative and Finance Services


SHERRYL N. BUÑO, PhD
Head Librarian

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MA. LUISA M. JUANITAS
 Authorized Representative



RAMON N. EMMANUEL, JR., PhD
 Campus Administrator

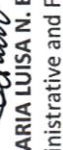

MARIA LUISA N. EIMAN
 Head, Administrative and Finance Services



SHERYL N. BUÑO, PhD
 Head Librarian

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Head Librarian

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160.	Book, Strategic Management/Austria/2024	Books Atbp.	1 copy	634.00	634.00
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170.	Book, Technological Perspective of Education and Curriculum Development/Wilson/2024	AAC	1 copy	10,509.00	10,509.00
171.	Book, Technology for Teaching and Learning 1 OBE/Ballado/2023	Rex	1 copy	824.00	824.00
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173.	Book, The Art of Living/Cox/2024	Random	1 copy	7,499.00	7,499.00
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177.	Book, The Evolving Landscape of Strategic Management and Leadership/Perida/2024	Mindshapers	1 copy	504.00	504.00
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183.	Book, Theories of Personality/Faustino/2024	Books Atbp.	1 copy	664.00	664.00
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185.	Book, Thesis Writing and Feasibility Study for Business and Accountancy/Magpantay/2025	Edric	1 copy	884.00	884.00


MATHIAS M. JUANITAS
Authorized Representative


RAMON N. EMMANUEL, JR., PhD
Campus Administrator



MARIA LUISA N. EIMAN
Head, Administrative and Finance Services


SHERRY L. N. BUÑO, PhD
Head Librarian

186.	Book, Tourism and Hospitality Marketing (2nd Edition)/Arenas/2025	Edric	1 copy	899.00	899.00
187.	Book, Tourism Estate and Integrated Resort Industry/Manzano/2024	Edric	1 copy	889.00	889.00
188.	Book, Tourism Policy, Planning and Development/Marcelo/2024	Mindshapers	1 copy	754.00	754.00
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197.	Book, Understanding The Self: New Normal Edition/Palean/2024	Books Atbp.	1 copy	829.00	829.00
198.	Book, Visual Basic Programming/Kai/2024	Asia	1 copy	10,959.00	10,959.00
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215.	Book, Cost Management A Strategic Emphasis 2024 Release/Blocher//2024	MGH	1 copy	6,909.00	6,909.00


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Head Librarian


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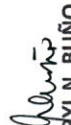
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227.	Books, Enterprise Risk Management: Creating Stronger Governance & Competitive Edge (2nd Edition)/Mendoza/2025	Unlimited	2 cps	853.00	1,706.00
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233.	Book, Explorations: An Introduction to Astronomy (10th Edition)/Arny/2024	MGH	1 copy	6,899.00	6,899.00
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241.	Books, Global and International Trade/Serrano/ 2025	Unlimited	2 cps	453.00	906.00
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253.	Books, Introductory Accounting (3rd Edition)/Frias/ 2022	Unlimited	2 cps	963.00	1,926.00
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255.	Book, Language Research 1: A Comprehensive Guide to Language Research Methodology/ Burgos/2024	Unlimited	1 copy	669.00	669.00
256.	Books, LET : Comprehensive Reviewer Based on 2022 Enhanced Table of Specification (TOS) for the Board Licensure Examination for Professional Teachers (BLEPT): Specialization Sciences/ Nabua/2024	Lorimar	2 cps	738.00	1,476.00
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258.	Book, Marketing Perspective for Travel and Tourism (HB)/Williams/2024	Oryson	1 copy	6,519.00	6,519.00
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260.	Book, Microbiological Aspects of Food Processing (HB)/Bradley/2024	AAP	1 copy	6,679.00	6,679.00
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Head, Administrative and Finance Services


SHERRY N. BUÑO, PhD
Head Librarian


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275.	Book, The Teaching and Assessment of Grammar OBE - Based/Bacus/2021	Lorimar	1 copy	494.00	494.00
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285.	Book, Understanding Food Principles and Preparation (7th Edition)/Brown/2025	Cengage	1 copy	11,589.00	11,589.00
286.	Books, Understanding Marketing Research/Mutya/ 2024	Unlimited	2 cps	733.00	1,466.00
Delivery Period: 30 days					
***** Nothing Follows *****					
For additional library references					
Requested by: Dr. Sherryl N. Buño					
TOTAL BID AMOUNT				Php 999,598.00	

ARTICLE III
(Completion Time)

The **SUPPLIER** shall perform its obligation as specified in the Agreement within **Thirty (30) Calendar Days** which will commence within ten (10) days upon receipt of the Notice to Proceed.


ARTICLE IV
(Contract Amount)


In consideration for the sum of **NINE HUNDRED NINETY NINE THOUSAND FIVE HUNDRED NINETY EIGHT PESOS ONLY (PHP 999,598.00)**, or such other sums as may be ascertained, the **SUPPLIER** agrees to the **PROCUREMENT OF VARIOUS BOOKS FOR LIBRARY REFERENCES** in accordance with its bid.

The **ISAT U** agrees to pay the above-mentioned sum in accordance with the terms of this Agreement.

ARTICLE V
(Contractor's Warranty of Works)

The **SUPPLIER** guarantees that all materials it will supply under the Agreement are brand new, free from defects, and strictly in accordance with the Technical Specifications. The provisions under Section 62.1 on warranty security shall be observed.


MARIA LUISA N. EIMAN
Head, Administrative and Finance Services


SHERRYL N. BUÑO, PhD
Head Librarian

ARTICLE VI
(Liquidated Damages)

If the **SUPPLIER** refuses or fails to satisfactorily complete the obligation within the specified contract time, plus any time extension duly granted, and is in default under the Agreement, the **SUPPLIER** agrees to pay **ISAT U** for liquidated damages (LD) in an amount equal to one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay. **ISAT U** shall have the option to deduct the liquidated damages from payments or any money due or which may become due to the **SUPPLIER** under this Agreement and/or collect such liquidated damages from the retention money or other securities posted by the **SUPPLIER** whichever is convenient to **ISAT U**. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of this Agreement, **ISAT U** may rescind this Agreement, without prejudice to other courses of action and remedies open to **ISAT U**.

ARTICLE VII
(Settlement of Disputes)

The settlement of disputes or differences of any kind whatsoever that arise between the Parties in connection with the implementation of the Agreement shall be settled in accordance with Rule XVIII (Settlements of Disputes) under the 2016 RIRR of RA 9184.

ARTICLE VIII
(Miscellaneous Provisions)

The Parties warrant that they have full power and authority to represent their respective agency/office/entity.

The **SUPPLIER** shall facilitate this Agreement’s notarization and bear its cost.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**ILOILO SCIENCE AND TECHNOLOGY
UNIVERSITY (ISAT U)**

By:

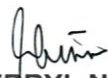

RAMON N. EMMANUEL, JR., PhD
Campus Administrator

VP D’ TOPS BOOKSTORE

By:


MA LUISA M. JUANITAS
Authorized Representative

WITNESSED BY:


SHERRYL N. BUÑO, PhD
Head Librarian


MARIA LUISA N. EIMAN
Head, Administrative and Finance Services

REPUBLIC OF THE PHILIPPINES:
CITY OF ILOILO : S.S
X ----- X

ACKNOWLEDGMENT

BEFORE ME, this JUL 31 2025, in ILOILO CITY, personally appeared the following persons who exhibited their identification cards to establish their identities, to wit:

	Government ID	Place Issued	Date Issued
1 RAMON N. EMMANUEL, JR., PhD	ISAT U ID No 940606-022-F	Miagao Campus	August 5, 2023
2 MA LUISA M. JUANITAS	SSS ID no. 07-1115802	Iloilo city	June 6, 1975

known to me to be the same persons who executed the foregoing instrument and acknowledged that the same is their free act and deed and of the institution/agency they represent.

The instrument, which refers to a **Contract of Agreement (Procurement of Various Books for Library References)** consists of thirteen (13) pages including the page on which acknowledgement is written has been signed on the left margin of each and every page thereof by the parties and their witnesses and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal on the day, year, and place above written.

Doc No. 278 ;
Page No. 57 ;
Book No. IV ;
Series of 2025 ;


ATTY. KAZUHIKO Y. BERMUDEZ
NOTARY PUBLIC
PROVINCE AND CITY OF ILOILO
NOTARIAL COMMISSION NO. 3
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IBP OR REC. NO. 493516 / 1-2-2025 / PASIG CITY
PTR OR NO. 8817859 / 1-2-2025 / ILOILO CITY
ROLL OF ATTORNEYS NO. 72345
MCLE COMPLIANCE NO. VIII-0003279 VALID UNTIL 4-14-2028
MANIPULA-LIRA & ASSOCIATES
3RD FLOOR AM-PM COURTYARD APARTELLE
161 BENEDICTO ST., JARO, ILOILO CITY