

CONTRACT AGREEMENT

KNOW ALL PERSONS BY THESE PRESENTS:

THIS AGREEMENT, made and executed this 17 SEP 2025, by and between:

The **ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY (ISAT U) - MIAGAO CAMPUS**, a public institution of higher learning, organized and existing under Republic Act No. 10595, with office address at Brgy. Igtuba, Miagao, Iloilo, Philippines, represented herein by its Campus Administrator, **DR. RAMON N. EMMANUEL, JR.**, (hereinafter referred to as the **"ISAT U"**)

and

NEW ILOILO IZEEM COMMERCIAL SUMMIT INC., with office address at Mabini St., Iloilo City, Philippines, herein represented by its Authorized Representative, **MS. MARY GLOW DIDELES**, (hereinafter referred to as the **"SUPPLIER"**);

WHEREAS, ISAT U has programmed the **PROCUREMENT OF OFFICE AND JANITORIAL SUPPLIES (FUND 101)** with Project Reference No.: ISAT U MC-GOODS-2025-07-21;

WHEREAS, ISAT U, through it Bids and Awards Committee (BAC), posted the Invitation to Bid on the ISAT U and PhilGEPS websites, as well as on the BAC ISAT U Bulletin Board, continuously for at least seven (7) days, starting July 4, 2025 to July 24, 2025 as provided under Section 54.2.4 of the Republic Act No. 9184 or otherwise known as the Government Procurement Reform Act and its 2016 Revised Implementing Rules and Regulations (RA 9184 and its 2016 RIRR), with Approved Budget for the Contract (ABC) of **THREE HUNDRED THIRTY FIVE THOUSAND FOUR HUNDRED TWENTY ONE PESOS ONLY (Php 335,421.00)**, inclusive of applicable taxes, as indicated in Purchase Request No. PB 2025-021.

WHEREAS, on September 3, 2025, the Campus Administrator signed the Notice of Award;

NOW THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the parties agrees as follows:

ARTICLE I

(Included in the Agreement)

By RA 9184 and its 2016 Revised Implementing Rules and Regulations, the following documents shall form part of this Agreement:

- a. Bidding Documents
- b. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents/statements submitted;
- c. Performance Security;
- d. Notice of Award of Contract;
- e. Other contract documents that may be required by existing laws and/or the Procuring Entity Concerned in the Bidding Documents, such as the construction schedule and A-curve, manpower schedule, construction methods, equipment utilization schedule, construction safety and health program approved by the Department of Labor and Employment, and PERT/CPM or other acceptable tools of project scheduling for infrastructure projects; and
- f. RA 9184 and its 2016 RIRR, as amended
- g. RA 12009 and its IRR

ARTICLE II

(Technical Specifications)

| Item No. | Description | Brand | Qty/ Unit | Unit Cost | Total |
|----------|-----------------------------------|-----------|-----------|-----------|----------|
| 1. | Ballpen, black, 0.5 mm, 12pcs/box | Flexstick | 21 bxs | 60.00 | 1,260.00 |

| | | | | | |
|-----|--|-------------|------------|--------|-----------|
| 2. | Ballpen, blue, 0.5 mm, 12pcs/box | Flexstick | 5 bxs | 60.00 | 300.00 |
| 3. | Ballpen, blue, 0.5 mm, 12pcs/box | Flexstick | 15 bxs | 60.00 | 900.00 |
| 4. | Battery, AA, 2pcs/pack, drycell, alkaline | Energizer | 8 pcks | 100.00 | 800.00 |
| 5. | Battery, AAA, 2pcs/pack, drycell, alkaline | Energizer | 5 pcks | 112.00 | 560.00 |
| 6. | Binder Clips, backfold clips, all metal, clamping:1", 12's | TM | 5 bxs | 16.00 | 80.00 |
| 7. | Binder Clips, backfold clips, all metal, clamping:2", 12's | TM | 5 bxs | 58.00 | 290.00 |
| 8. | Class Record, 140mm x 279mm, 30 shts, 230 gsm (College Type) | Vision | 200 pcs | 28.00 | 5,600.00 |
| 9. | Clear Book, 8.5" x 13", 60 pockets, thick plastic sheet | TM | 6 pcs | 150.00 | 900.00 |
| 10. | Correction Pen, liquid paper correction pen | HBW | 200 pcs | 20.00 | 4,000.00 |
| 11. | Correction Tape, 20 m x 5 mm | TM | 6 pcs | 36.00 | 216.00 |
| 12. | Cutter, big, 18mm blade, heavy duty | TM | 1 pc | 17.00 | 17.00 |
| 13. | Dater Stamp, 1.75" x 1.12", durable | HBW | 1 pc | 62.50 | 62.50 |
| 14. | Eraser, black/whiteboard eraser | MGK | 100 pcs | 15.00 | 1,500.00 |
| 15. | Fastener, paper fastener, plastic, multi-colored | TM | 1 box | 28.00 | 28.00 |
| 16. | Fastener, stainless, non-sharp edge, good quality | Pan-o | 2 bxs | 52.00 | 104.00 |
| 17. | Folder, long size, white, 14pts, 100pcs/ream | System | 4 rms | 434.00 | 1,736.00 |
| 18. | Frames, 8.5" x 13", good quality | | 2 pcs | 125.00 | 250.00 |
| 19. | Frames, A4, good quality | | 1 pc | 109.00 | 109.00 |
| 20. | Glue, 130gms, multipurpose glue, safe and non-toxic | Elmers | 3 btlts | 48.00 | 144.00 |
| 21. | Guntacker Wire, 12mm, staples T50 | Arrow | 1 box | 123.00 | 123.00 |
| 22. | Mimeographing Paper, 8.5" x 11", whitewove, subs 18, rough texture | Advance | 150 rms | 170.00 | 25,500.00 |
| 23. | Mimeographing Paper, 8.5" x 13", whitewove, subs 18, rough texture | Advance | 100 rms | 200.00 | 20,000.00 |
| 24. | Notebook, 178 x 254mm, green, spiral type, 80 leaves | Green Apple | 200 pcs | 70.00 | 14,000.00 |
| 25. | Paper, bond paper, 8.5" x 13", premium grade, subs 20 | Cactus | 240 rms | 206.00 | 49,440.00 |
| 26. | Paper, bond paper, A4, premium grade, subs 20 | Cactus | 230 rms | 184.00 | 42,320.00 |
| 27. | Paper, board paper, A4, 180 gsm, beige, 10's | Worx | 5 pcks | 36.00 | 180.00 |
| 28. | Paper, board paper, long 180gsm, beige, 10's | Worx | 5 pcks | 38.00 | 190.00 |
| 29. | Paper, sticker paper, A4, matte, white | | 5 pcks | 50.00 | 250.00 |
| 30. | Paper Clips, regular, assorted colors, vinyl coated | TM | 2 bxs | 19.00 | 38.00 |
| 31. | Pen, permanent marker, fine, black | Pilot | 6 pcs | 33.00 | 198.00 |
| 32. | Pencil, #2, durable, woodclinched complastic lead, 12's | T-Pencil | 3 bxs | 65.00 | 195.00 |

[Signature]
MAYOR


MARY GLOW DIDELES
Authorized Representative

[Signature]
RAMON N. EMMANUEL, JR., PhD
Campus Administrator

[Signature]
MARIA LUISA N. EIMAN
Head, Administrative and Finance Services

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|-----|--|-------------|---------|--------|-----------|
| 33. | Pins, push pins with colored heads | TM | 1 box | 16.00 | 16.00 |
| 34. | Record Book, 150 pages, hardbound | Valiant | 1 pc | 40.00 | 40.00 |
| 35. | Ruler, 1 ft, plastic | Joy | 1 pc | 4.00 | 4.00 |
| 36. | Ruler, 1 ft, stainless steel | Joy | 1 pc | 36.00 | 36.00 |
| 37. | Scissors, big, tailoring scissors, comfortable handle, premium quality | | 1 pc | 688.00 | 688.00 |
| 38. | Sign Pens, G-Tec C4, 0.4mm, black, gel ink pen, refillable | Pilot | 192 pcs | 62.00 | 11,904.00 |
| 39. | Sign Pens, 0.7 mm, black, gel ink, refillable | Dong-A | 12 pcs | 20.00 | 240.00 |
| 40. | Sign Pens Refill, -Tec C4, 0.4mm, black, 12's | Pilot | 15 bxs | 467.00 | 7,005.00 |
| 41. | Stamp Pad Ink, purple, plastic container, 30ml | Joy | 3 btls | 14.00 | 42.00 |
| 42. | Staple Wire, #35 mm, heavy duty | Max | 1 box | 53.00 | 53.00 |
| 43. | Stapler, #35, with staple remover, high quality | Max | 1 pc | 94.00 | 94.00 |
| 44. | Tape, double sided without foam, 1", standard length | Olympic | 5 rolls | 22.00 | 110.00 |
| 45. | Tape, transparent, 1", standard length | Armak | 3 rolls | 18.00 | 54.00 |
| 46. | Tape, transparent, 2", standard length | Armak | 3 rolls | 28.00 | 84.00 |
| 47. | Thumbtacks, 3/8 in, gold, steel, flat-round head shape | Mitsuya | 1 box | 52.00 | 52.00 |
| 48. | Thumbtacks, colored heads | Mitsuya | 1 box | 45.00 | 45.00 |
| 49. | Air Freshener, 320ml, spray type, assorted scent | Glade | 3 btls | 237.00 | 711.00 |
| 50. | Air Freshener, 180g, scented gel, assorted scent | Glade | 6 cans | 189.00 | 1,134.00 |
| 51. | Air Freshener, car freshener, gel, 70g, assorted scent | Glade | 6 cans | 206.00 | 1,236.00 |
| 52. | Alcohol, 70% ethyl alcohol with moisturizer in gallon | Greencross | 2 gals | 712.00 | 1,424.00 |
| 53. | Broom, soft, heavy duty firm and durable | Baguio | 2 pcs | 223.00 | 446.00 |
| 54. | Deodorizer, bathroom deodorizer, 50g, 3pcs/pck, assorted scent | Albatross | 6 pcks | 107.00 | 642.00 |
| 55. | Deodorizer, bathroom deodorizer, with holder, lemon scent, 100g | Albatross | 3 pcks | 69.00 | 207.00 |
| 56. | Detergent, detergent wash soap powder with fabcon 1 kilo | Surf | 6 pcks | 133.00 | 798.00 |
| 57. | Dishwashing Liquid, 250ml, superior foaming power with antibacterial, assorted scent | Smart | 6 btls | 55.00 | 330.00 |
| 58. | Dishwashing Sponge, high density dipped double sided dishwashing sponge, hand size | Scotchbrite | 3 pcs | 43.00 | 129.00 |
| 59. | Disinfectant, disinfectant spray, 510g, assorted scent | Lysol | 3 btls | 667.00 | 2,001.00 |
| 60. | Dust Pan, big, plastic w/ long handle | | 1 pc | 56.00 | 56.00 |
| 61. | Fabric Conditioner, 1L, laundry fabric conditioner with perfume hypoallergenic | Downy | 3 btls | 278.00 | 834.00 |
| 62. | Floor Wax, 900gsm, red paste | Star Wax | 50 cans | 289.00 | 14,450.00 |
| 63. | Garbage Bag, XXL 100 pcs/pack, black, thick | Royal Jade | 3 pcks | 556.00 | 1,668.00 |


MARY GLOW DIDELES
Authorized Representative


RAMON N. EMMANUEL, JR., PhD
Campus Administrator


MARIA LUISA N. EIMAN
Head, Administrative and Finance Service

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|-----|--|--------------|----------|--------|----------------|
| 64. | Garbage Bag, medium 100pcs/pack, black, thick | Royal Jade | 4 pcks | 245.00 | 980.00 |
| 65. | Hand Towel, assorted colors, good quality | | 6 pcs | 27.00 | 162.00 |
| 66. | Mop, floor mop w/cotton head and plastic handle | | 1 pc | 434.00 | 434.00 |
| 67. | Soap, liquid hand soap with dispenser, assorted scent, 375ml | Bubble Queen | 1 btls | 80.00 | 80.00 |
| 68. | Tissue Paper, 3 ply, 600 sheets/roll | Sanicare | 24 rolls | 28.00 | 672.00 |
| 69. | Tissue Paper, paper towel | Femme | 2 rolls | 59.00 | 118.00 |
| 70. | Toilet Bowl Cleaner, 1 gallon with bleach | Powerclean | 4 gals | 357.00 | 1,428.00 |
| 71. | Toilet Brush, floor scrub brush, long handle | | 1 pc | 217.00 | 217.00 |
| 72. | Wet Wipes, 80-100 sheets | Sanicare | 3 pcks | 100.00 | 300.00 |
| | Delivery Period: 30 days | | | | |
| | ***** Nothing Follows ***** | | | | |
| | For official use in daily operation | | | | |
| | Requested by: Maria Luisa N. Eiman | | | | |
| | TOTAL BID AMOUNT | | | | Php 222,214.50 |

ARTICLE III
(Completion Time)

The **SUPPLIER** shall perform its obligation as specified in the Agreement within **Thirty (30) Calendar Days** which will commence within ten (10) days upon receipt of the Notice to Proceed.

ARTICLE IV
(Contract Amount)

In consideration for the sum of **TWO HUNDRED TWENTY TWO THOUSAND TWO HUNDRED FOURTEEN PESOS AND FIFTY CENTAVOS ONLY (PHP 222,214.50)**, or such other sums as may be ascertained, the **SUPPLIER** agrees to the **PROCUREMENT OF OFFICE AND JANITORIAL SUPPLIES (FUND 101)** in accordance with its bid.

The **ISAT U** agrees to pay the above-mentioned sum in accordance with the terms of this Agreement.

ARTICLE V
(Contractor’s Warranty of Works)

The **SUPPLIER** guarantees that all materials it will supply under the Agreement are brand new, free from defects, and strictly in accordance with the Technical Specifications. The provisions under Section 62.1 on warranty security shall be observed.

ARTICLE VI
(Liquidated Damages)

If the **SUPPLIER** refuses or fails to satisfactorily complete the obligation within the specified contract time, plus any time extension duly granted, and is in default under the Agreement, the **SUPPLIER** agrees to pay **ISAT U** for liquidated damages (LD) in an amount equal to one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay. **ISAT U** shall have the option to deduct the liquidated damages from payments or any money due or which may become due to the **SUPPLIER** under this Agreement and/or collect such liquidated damages from the retention money or other securities posted by the **SUPPLIER** whichever is convenient to **ISAT U**. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of this Agreement, **ISAT U** may rescind this Agreement, without prejudice to other courses of action and remedies open to **ISAT U**.


MARY GLOW DIDELES
Authorized Representative


RAMON N. EMMANUEL, JR., PhD
Campus Administrator


MARIA LUISA N. EIMAN
Head, Administrative and Finance Services

ARTICLE VII
(Settlement of Disputes)

The settlement of disputes or differences of any kind whatsoever that arise between the Parties in connection with the implementation of the Agreement shall be settled in accordance with Rule XVIII (Settlements of Disputes) under the 2016 RIRR of RA 9184.

ARTICLE VIII
(Miscellaneous Provisions)

The Parties warrant that they have full power and authority to represent their respective agency/office/entity.

The **SUPPLIER** shall facilitate this Agreement’s notarization and bear its cost.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**ILOILO SCIENCE AND TECHNOLOGY
UNIVERSITY (ISAT U)**
By:

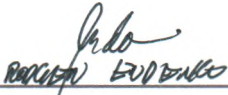

RAMON N. EMMANUEL, JR., PhD
Campus Administrator

**NEW ILOILO IZEEM COMMERCIAL
SUMMIT INC.**
By:


MARY GLOW DIDELES
Authorized Representative

WITNESSED BY:


MARIA LUISA N. EIMAN
Head, Administrative and Finance Services


RAMON EUDENIS

REPUBLIC OF THE PHILIPPINES:
CITY OF ILOILO : S.S
X-----X

ACKNOWLEDGMENT

BEFORE ME, this 17 SEP 2025, in ALCOLOITY, personally appeared the following persons who exhibited their identification cards to establish their identities, to wit:

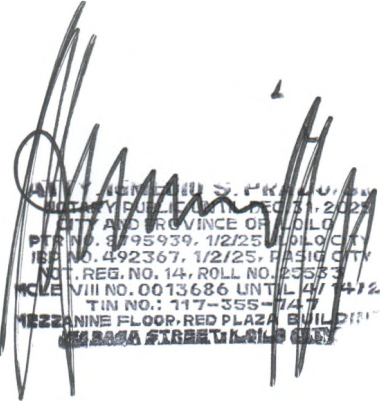
| | Government ID | Place Issued | Date Issued |
|-------------------------------|------------------------------|---------------|-------------------|
| 1 RAMON N. EMMANUEL, JR., PhD | ISAT U ID No 940606-022-F | Miagao Campus | August 5, 2023 |
| 2 MARY GLOW DIDELES | TIN 395-768-053 | Iloilo City | June 11, 2021 |

known to me to be the same persons who executed the foregoing instrument and acknowledged that the same is their free act and deed and of the institution/agency they represent.

The instrument, which refers to a **Contract of Agreement (Procurement of Office and Janitorial Supplies (Fund 101))** consists of six (6) pages including the page on which acknowledgement is written has been signed on the left margin of each and every page thereof by the parties and their witnesses and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal on the day, year, and place above written.

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Series of 2025


JANET L. GONZALES, S. PRK. L. U. / SA
NOTARY PUBLIC UNTIL DEC 31, 2025
CITY AND PROVINCE OF ILOILO
PTR NO. 8795939, 1/2/25, ILOILO CITY
ISS NO. 492367, 1/2/25, PASIG CITY
NOT. REG. NO. 14, ROLL NO. 23553
ROLL VIII NO. 0013686 UNTIL 4/1/12
TIN NO.: 117-355-047
MEZANINE FLOOR, RED PLAZA BUILDING
288 BSA STREET, ILOILO CITY